



**Independent Prison Monitoring Bulletin**  
**HMP Addiewell**  
**January to March 2018**



**10 Independent  
Prison Monitors**



**17 Prison  
Monitoring Visits**



**32 Prisoner  
Requests**

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### Key Findings

- **Complaints Process:** At a recent meeting with Senior Management at HMP Addiewell, the Monitoring Team raised the topic and how written complaints were handled as quite a few people had told Monitors there were some issues with getting a response.
- **Communication:** Recently how well decisions made in individual cases were communicated came to Monitors attention.
- **Common Good Fund:** This was raised with Monitors and they were told there had not been regular meetings that included Residents on how the money was spent.
- **Home Detention Curfews (HDC):** This came up again this quarter with people telling Monitors there were delays in them getting decisions.

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### Updates and Actions

- **Complaints:** Monitors were told that the system for tracking complaints had been improved. This meant it should be clearer if a complaint had not been responded to within agreed timescales. As a result Monitors would hope responses are received in good time.
- **Communication:** Monitors saw some letters that had been written to people to inform them of decisions made and felt there was detail missing, such as how someone might appeal against a decision or re-apply after a period of time. The establishment has agreed to look at this.
- **Common Good Fund:** Monitors were given assurances that there would be a meeting (including Resident representatives by the end of May 18). Monitors were also told that money had not been spent without discussion, but some of the items purchased may have been requested by residents/previous populations.
- **Home Detention Curfews (HDC):** Monitors understand that some of the delays were due to staff vacancies in the HDC Admin Team. Monitors were informed those vacancies have now been filled and so the situation should improve.

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### IPM Focus in the Next Quarter

- **Additional Visits:** The high number of requests Monitors receive in Addiewell makes it harder for them to look at different aspects of life in the prison. In order to try and resolve this, Monitors will be to do one extra visit a month concentrating on broader aspects of life in the establishment.